

Registration Deadlines for Fall and Year Long Classes:
September 12, 2021 for Student Self-Enroll
September 26, 2021 for registration requests by email

Registration Deadlines for Spring Classes:
February 6, 2022 for Student Self-Enroll
February 20, 2022 for registration requests by email

1. DETERMINE PLACEMENT

To use high school GPA for placement, students must have:

- Completed at least two years of high school coursework (**juniors and seniors**)
- Earned an unweighted, cumulative high school GPA of 2.6 or higher, based on a 4.0 scale (**juniors and seniors**)

| High School Cumulative, unweighted GPA Juniors and Seniors | English course or placement test needed | Math course or placement test needed |
|---|---|--------------------------------------|
| 3.0 or above | ENG101 | MAT 15X, MAT187 |
| 2.6 - 2.99 | | MAT 14X |
| Below 2.6 | Take EdReady | Take EdReady |

Students will need to take a placement test if:

- They are currently a high school freshman or sophomore
- Their high school GPA is below 2.6, based on a 4.0 scale
- They wish to place in a higher level Math

See page 2 for testing instructions.

Returning students may need to upload additional documentation for placement (your high school transcripts, high school SAT, ACT, PSAT or AP transcripts) before registering for classes. Go to my.maricopa.edu/services/placement, scroll to **Online Option** to submit your forms.

2. ADD CLASSES AND PAY TUITION

You may now register for fall and spring classes at the same time. Go to cgc.edu/dual and click on High School Course Offerings to find your school and class numbers. **Dual Enrollment classes are not listed in Add A Class.**

Log in to add your fall and spring classes at my.maricopa.edu with your MEID and password. Click the **Add a Class** link under the Academics heading and Enrollment subheading. Select Chandler-Gilbert Community College and the term you are enrolling. Enter your 5-digit class number in the Enter Nbr field and click Enter. Verify the class you added is correct and for the term you are enrolling, then click Next. Repeat for any other classes you want to add. When finished, click on Proceed to Step 2 of 3. Confirm your schedule one more time, then click Finish Enrolling. Any errors will have a red X in the Status Column. You may now add your spring classes.

Click on Payment Options and then click on Charges Due tab to see tuition and fees owed. The cost for In-State tuition is **\$85** per college credit plus a **\$15** registration fee per semester.

If you have any issues adding classes please email the Dual Enrollment Department at dualenrollment@cgc.edu with your Full name, high school, College ID number or MEID and the class number you want to be added to.

Website: cgc.edu/dual
Phone: 480.732.7006
Email: dualenrollment@cgc.edu

Pecos Campus - Coyote Center
Pecos & Gilbert Road | 480.732.7000



**CHANDLER-GILBERT
COMMUNITY COLLEGE**

A MARICOPA COMMUNITY COLLEGE

HOW TO TAKE EDREADY PLACEMENT TESTS

EdReady is taken by the student on their home computer. Students have the opportunity to continue taking the placement test until they get the score they need to qualify for a class. To take an EdReady test and to view the Navigation Guide, go to maricopa.edready.org/home.

EdReady English is used for ENG101.

EdReady Quantitative Reasoning, Alg and Stats Placement is for placement into CHM130, MAT140, MAT141, or MAT142.

EdReady College Algebra Placement is for placement into MAT140, MAT141, MAT142, MAT150, MAT151, MAT152, MAT187, MAT206, MAT212, MAT220 and MAT221 (additional requirements may be needed. See your class list for prerequisites).

EdReady College Reading is used to participate in the Dual Enrollment Program.

EdReady Critical Reading and Critical Thinking is for placement into BIO181 and CHM130.

Accuplacer scores from the last 5 years will be accepted but is no longer offered.

YOU MAY QUALIFY FOR TUITION ASSISTANCE

Tuition Assistance is not Financial Aid as high school students don't qualify for Federal Financial Aid. Maricopa Community Colleges has made grant money available to help pay for dual enrollment classes for those who qualify. Go to cgc.edu/dual and click on Getting Started in the left navigation to find the application to see if your family qualifies.

Students who qualify for, and are awarded tuition assistance, are eligible to receive funds to pay for up to a maximum of 12 dual enrollment credits for the school year. If students are taking additional dual enrollment credits that aren't being covered by tuition assistance, it is the student's (if 18 or older) or family's responsibility to pay the remaining balance.

DID YOU KNOW...

- High school staff are not responsible for communicating class changes. You need to email the Dual Enrollment Department of any changes at dualenrollment@cgc.edu.
- You can forward your Maricopa email (your official email that you are responsible for) to a personal email account (google.maricopa.edu).
- You can check your class schedule, and payment information by downloading the MyInfo app or visit <https://my.maricopa.edu/tools/myinfo>

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PAYMENT PLANS

Payment plans are for one semester only. If you are taking fall and year long classes you need to sign up for a fall payment plan. If you are taking spring classes you need to sign up for a spring payment plan. If you are taking classes in the fall and spring you need to sign up for payment plans in both semesters. Spring payment plan payments will not start until January.

REFUNDS

Students who drop fall or year long classes before the September 12, 2021 deadline will receive a full refund. Students who drop spring classes before the February 6, 2022 deadline will receive a full refund.

After those deadlines students will be withdrawn from their class, receive a "W" on their transcript and will not be eligible for a refund.

Payment in full, or signing up for the Payment Plan, is due upon registration.